



Museum Professional Exchange Programme Guidelines

About MAC

The Museums Association of the Caribbean was formed in 1987 to allow museums and related organisations and societies in the Caribbean to share experiences and skills. Recognizing the importance of museums as centres of conservation and preservation of natural and cultural patrimony and of our common heritage, as well as the vital role which museums play in the conservation, education systems, scientific research and tourism of Caribbean States, the Association established the following objectives:

- To develop a common policy to the role of museums and duties of curatorial staff with common practices on exhibitions, conservation, preservation, legislation and regulations for the protection of national patrimony.
- To act as an advisory board to governments and public and private institutions on matters pertaining to museum development.
- To identify technical and financial resources at national, regional and international levels and to share information on needs and sources of assistance.
- To serve as a forum for exchange of information and ideas to create a framework for ongoing communication on a regional basis through annual meetings, publications, museum exchanges and programs.
- To develop links with international and other regional and national museum-related organisations and agencies.
- To strengthen museums so that they may foster and promote an awareness, appreciation and understanding of our heritage through education and related programs.

Mission

To create a visible and accessible museum network for Caribbean museums and museum professionals to share knowledge and expertise.

Vision

MAC will be a viable, visible regional organization that enables meaningful collaborations among Caribbean museums through its web presence, educational programmes, annual conference, and more.

Become a member of MAC today!

- Individual member US\$50
- Student/Retirees US\$25
- Institutional member (1-5 staff US\$100; 5-10 staff US\$200; >10 staff US\$300)

Contact the MAC secretariat for more details
secretariat@caribbeanmuseums.com



Museums Association of the Caribbean



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Mailing Address:

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Applicants must be a member of MAC. Where the museum professional's parent institution is requesting the exchange, the institution must be an institution member of MAC

Must be able to cover own expenses

Must be able to spend minimum 5 days at host institution.

Who can participate?

Professionals in the cultural sector (i.e. museums, historic sites and galleries, etc.)

Students of museology, anthropology, education, conservation sciences, history, art history, cultural studies, arts management, archeology, etc.

- Conservation Sciences
- Museum Education
- Museum Registrar
- Visitor Services/Public Engagement
- Curatorship
- Community and Outreach Services
- Exhibition planning and development

Current List of Host Institutions

Trinidad and Tobago Money Museum

Museum of Belize and Houses of Culture

Parliament Museum of Barbados

National Museum and Art Gallery of Trinidad and Tobago

Lord Cultural Resources



About the programme

The Museums Association of the Caribbean (MAC) has a vision for the continuous engagement and training of museum professionals across the Caribbean. To this end an exchange programme was envisioned by the Board and adopted by the membership at the 2014 AGM in Kingston Jamaica. The intention of the programme is to provide training opportunities for museum professionals, students of museology, heritage studies and related disciplines through exchanges within the MAC membership circuit. The programme occurs year round, applications can be made at any time. The applications are vetted by a selection committee and the student and/or professional will be placed in a listed, suitable institution.

This initial stage of the programme is self-financed as MAC and our host institutions are not able to cover living expenses or airfare. Where funding is available applicants will be notified.

Duration

The duration is dependent on the host institution, but a minimum of 5 days is required.

Exchange can be segmented over the course of 1 year (dependent on length of exchange), this must be indicated on the relevant application form.

Financing

Instruction at the host institution is free of cost, however, applicants must cover all his or her own costs.

How to Apply

Research your "host" institution and programme and collections. See list of institutions and areas of expertise

Complete the application form at www.caribbeanmuseums.com

Consult with, and gain the approvals of, your Head(s) of Department and Dean of Faculty. Letter of Support from own institution or department head if applicant is a university student.

Proof of funding (in cases where host institution cannot provide funding)

Applications are vetted twice per year; however, the exchange can take place year round on dates agreed upon by the host institution and applicant.

Deadline for Applications

February 28th and September 30th annually.

What happens at the end of my exchange?

You will be required to return to your host institution and conduct at least one seminar on lessons learnt for information sharing and capacity building. The following modes can be used for dissemination of information – Essay, article, research publication, photos on MAC website.

Contact

Send applications and queries to secretariat@caribbeanmuseums.com